



GOVERNMENT OF MIZORAM
LAND REVENUE & SETTLEMENT DEPARTMENT

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1st Floor Room No. 127
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Aizawl, the 23rd Jan., 2024.

NOTIFICATION

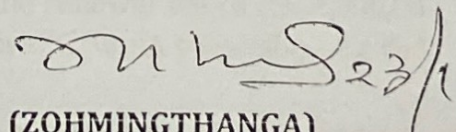
No. D. 12019/1/2022-REV : In supercession and partial modification of this Department's Notification even no. dt. 27.01.2023, the competent authority is pleased to notify the "Terms & Conditions and scope of work for engagement of empanelled land Survey Firms" and "The Eligibility Criteria for empanelment of Survey Firm for carrying out Land Survey Work" under Land Revenue & Settlement for outsourcing land demarcation works as per Annexure - I and II appended herewith respectively.

Sd/- R. ZARZOSANGA
Commissioner/Secretary to the
Government of Mizoram.

Memo No. **D. 12019/1/2022-REV** : Dated Aizawl, the 23rd Jan., 2024.
Copy to :-

- 1) Secretary to Governor of Mizoram.
- 2) P.S. to Hon'ble Chief Minister of Mizoram.
- 3) P.S. to all Ministers/Ministers of State.
- 4) P.S. to Speaker/Deputy Speaker.
- 5) P.P.S. to Chief Secretary, Government of Mizoram.
- 6) All Administrative Departments.
- 7) All Head of Departments, Government of Mizoram.
- 8) Controller, Printing & Stationery with 5 (five) spare copies and 1(one) soft copy for publication in the Mizoram Gazette.
- 9) Director, Land Revenue & Settlement Department.
- 10) Guard file.

Directorate of Land Revenue and
Settlement, Mizoram : Aizawl
Receipt..... 6790
Date..... 24.1.24
No.


(ZOHMINGTHANGA)
Under Secretary to the Govt. of Mizoram.

ELIGIBILITY CRITERIA FOR EMPANELMENT OF SURVEY FIRM FOR
CARRYING OUT LAND SURVEY WORK

1. The Survey Firm(s) shall be agency or firm of company or sole proprietorship or partnership firm or limited liability partnership firm or society or institution or university registered under the Indian Company Act, 1956 or the Indian Company Act, 2013 or the Partnership Act, 1932 or Limited Liability Partnership, 2008 or Society Registration Act (whichever is applicable). All subsidiary/holding/associate/affiliates in India shall be treated as one entity.
2. The Firm(s) shall be able to perform survey works by means of Total Station and DGPS.
3. The Firm(s) should have all total station survey equipment along with man-power and appropriate software.
4. The Firm(s) should have technical, financial and managerial capabilities.
5. The Firm(s) should have annual financial turn-over with a minimum of Rs. 2.00 lakhs.
6. The firm(s) should have technical persons of minimum qualification of Diploma in Surveying Course having a minimum of 2 (two) years of experience.
7. The Firm(s) should not have been blacklisted by any Central/State Government/Public Sector Undertakings or a Corporation or any other Autonomous Organization of Central or State Government.
8. The Firm(s) should not be involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this Expression of Interest and later on RFP stage and in execution of agreement.
9. The Firm(s) should have a valid GST registration.
10. Empanelment of Firm(s) shall be made by Empanelment Board constituted by Land Revenue & Settlement Department, Government of Mizoram.
11. The Firm(s) shall strictly comply with the Terms & Conditions laid down by Land Revenue & Settlement Department, Government of Mizoram.
12. The empanelment shall be initially for 1 (one) year with license fee of Rs. 2,000.00 (Rupees two thousand only).
13. The empanelment may be renewed by paying the renewal fee of Rs. 2,000.00 per annum subject to fulfillment of the Conditions/Criteria prescribed by the Government from time to time.
14. The Government of Mizoram, Land Revenue & Settlement Department may change eligibility criteria from time to time without assigning any reason whatsoever.

**TERMS & CONDITIONS AND SCOPE OF WORK FOR
ENGAGEMENT OF EMPANELLED LAND SURVEY FIRMS.**

RESPONSIBILITY :

The Bidder shall be responsible for all consequence of errors and omissions arising from errors solely attributable to Bidder or Land Revenue & Settlement Department on the part of their employees to the extent and with the limitation specified by. The Bidder shall also be liable and shall indemnify Land Revenue & Settlement Department from and against any/all claims, damages, costs as may be raised on the Bidder by any other third party in connection with the said work.

OWNERSHIP OF DOCUMENTS & COPY RIGHTS :

The copyright of Interim Reports, Design Reports, Tender, Documents, Costs Estimates, Bill of Quantities, Calculation sheets, drawings written material, originated and prepared for Land Revenue & Settlement Department under the assigned agreement etc. and all other similar documents (both interim and final) provided by the Bidder in connection with project/work shall belong to Land Revenue and Settlement Department. The Bidder shall not publish, share, divulge, disclose, part with any of such papers or information without the written consent of employer or use for purpose other than those for this work, the articles, designs, designs calculations and drawings.

CORRECTNESS AND ACCURACY OF DATA :

The Bidder shall be fully responsible for the correctness and accuracy of the data. If any inadequacy is observed in the work performed by them, they shall at their own initiative and at no extra cost to the Land Revenue & Settlement Department, take all steps necessary to remedy/rectify the said defects or inadequacies. The Bidder shall incorporate all the modifications or changes as desired by the Department.

CODE OF PRACTICE :

The report for all works shall conform to local building bye laws and other state regulation as well as to relevant latest Indian Standard Specifications and/or Standard code of Practice. All reports, computations etc. shall be submitted in English language and in Metric/S.I. Units.

EXPRESSION OF INTEREST :

Expression of Interest shall be submitted by interested bidders using the application form prescribed by Land Revenue & Settlement Department.

SCOPE OF WORK

- (i) Total land survey with the help of the land details available with the Department.
- (ii) Superimposition of the land survey on the existing Map of the said land area.
- (iii) Preparation of Land Schedule of the Project area.
- (iv) Topographic Survey of Project Area as per the requirement.
- (v) Demarcation of boundary by wooden pegs/concrete pillars with the help of Maps and co-ordinates from reference pillars to each and every boundary points by Electronic Total Station and preparation of Auto-CAD drawings superimposed in Map.
- (vi) Preparation of reference pillar/pillars as directed and fixing the original global co-ordinate on the pillar/pillars with the help of DGPS (Differential Global Positioning System).
- (vii) Layout of plot boundary points by wooden pegs with the help of ETS (Electronic Total Station) from the reference pillar. Preparation of Auto-CAD drawing of the plots.

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