



D.12019/1/2022-REV
GOVERNMENT OF MIZORAM
LAND REVENUE & SETTLEMENT DEPARTMENT

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Mizoram Secretariat, Building No. 2
1st Floor Room No. 127
MINECO, Aizawl-796001

Aizawl, the 3rd February, 2025.

NOTIFICATION

No. D.12019/1/2022-REV: He Department in notification even no dt. 04.11.2024 in instruction a lo chhuah tawh tlem tidanglam in survey hna thawk tur te leh ram teh diltu ten an zawm tur Standard Operating Procedure (SOP) chu a hnuaiia mi ang hian Annexure a rates/fees nen Governor of Mizoram chuan a siam a ni.

1. Empanelled Survey Firm-te ram teh tur reng reng chu Computerized Detailment Software System hmanga detailment zawng zawng hi siam tur a ni a. Ram the tur hi dilna luth masa apiang detailment pek hmasak anni ang (first in first out). Ram diltute'n an ram awmna hmun, a zau zawng leh topography etc. tarlangin Director/Settlement Officer, Land Revenue and Settlement Department hnenah dilna an thehlut anga, Directorate/Settlement Officer-in Detailment Software hmangin Detailment Order a issue ang.
2. Ram teh man chu a diltuin sorkar thupek angin Department account ah minimum area atanga chhut a zahve a pe phawt ang a, an hnathawhah a diltu a lungawi a, Sorkar-in a pawm chuan a zahve dang leh sum sen belh awmte nen chu he account ah hian a a pe leh tur a ni. Pawisa pek na receipt hi a document-ah dah tel tur a ni ang.
3. Firm chuan a rang thei ang bera bawhzuiin a tul angin a tehfel sak tur a ni a, Survey completion report chu a concern Revenue Officer-ah a rang thei ang berin a thehhlut nghal tur a ni.
4. Ram teh diltu chu Firm mi leh sate'n zah takin an dawngsawngin an theih ang anga lo tanpui leh thil kawhhmuh tura beisei an ni.
5. Ram tehnaah sorkar dan hman mek leh tihdan phungte zawm vek tur a ni a. A hnuaiia mi te hi House Pass/ LSC siamin report-ah thil tel tur a ni -
 - a. Group Photo. Group photo-ah hian ram tehtu Surveyor a tel ve ngei tur a ni. Group Photo chu A4 paper chanveah print tur a ni a, a hnuaiiah an hming, nihna leh Contact number tarlan tur a ni.
 - b. Boundary Pillar photo
 - c. Fencing photo
6. Ram survey nan GPS, Total Station leh Measuring tape hman tur a ni. GPS hman a nih chuan Control point co-ordinate hi Static method hmanga siam tur a ni a, pillar leh detail dangte chu RTK (Real Time Kinematic) mode hmanga tih tur a ni. Measuring tape hmangin uluk leh dik takin ramri lung inkarte chu teh tur a ni a, diklo leh fello a awm chuan a tehtu mawhphurhna a ni ang.
7. Boundary Pillar-te hi a bo palh pawha dah leh mai theih nan a theih hram chuan Pillar tinah reference lak tur a ni a. Pillar tina reference lak tur a awm ngang lo anih pawhin

Pillar pahnihah (2) tal a inkarthlak in reference lak tur a ni. Pillar reference te hi thil awm nghet, bo mai mai lo tur hman tur a ni.

8. Report-ah hian document pawimawh – FMB, Site Plan, Macro map, Aadhar card attested copy, Voter’s ID attested copy, Pass Attested copy, Prescribed Application Form leh sorkar kum kal mek atana Ram chhiah pekna copy etc. thil tel tur a ni.
9. Site Plan hi format awmsa hmanga siam tur a ni.
10. FMB hi format awmsa hman tur a ni a, Firm hnenah specimen pek a ni anga, an mamawh ang zelin an print mai tur a ni ang. FMB hi kim taka fill up tur a ni. FMB-ah hian ram an neih dan History hi uluk taka chhuiin chipchiar deuha ziah tur a ni a, Site Plan-ah erawh chuan a theih anga a bul chhuina (History)tawi kim ziah tur a ni.
11. Ram teh laiin thenawmte an awm ngei tur a ni a, an awm remchanglo anih pawhin an aiawhna lehkha siamin aiawh an awmtir tur a ni a, NOC sign nghal tur a ni. NOC-ah Local Council Chairman/Village Council President-in a sign ve tur a ni ang. NOC sign duh lo/thei lo an awm chuan a chhan tarlan tur a ni.
12. Ram tehna report chu chiang taka ziakin Director, LR&S-ah emaw Settlement Officer, LR&S-ah emaw thehluh tur a ni.
13. Report chu Technical Section-ah pe chhawngin GIS Section-in database-ah an lo thunlut anga, chumi hnuah Technical checking tih tur a ni. Database-a dahluh laiin a tul chuan Survey Firm-te hi koh thin an ni ang.
14. Firm hnathawh hi a dik ngei em tih fiah nan a hmun ngeiah Technical Officer/Surveyor Revenue Department in a endik thin tur a ni.
15. Ram teh nawn ngai a awm anih chuan sum dawn belh lovin Firm-in a teh tha ang.
16. Survey report chu uluk taka endik a nih hnuah sorkar leh ram teh diltu an lungawi chuan Firm hnenah Completion Certificate pek a ni anga, ram neitu hnenah a copy pek ve a ni ang. Ram teh diltu in a ram tehna Completion Report a hmuh vel ah, ram tehna man a chawitur ang ang te pe felin, a pekna receipt copy Director/S.O. hnenah a pe ang.
17. Firm in Survey report chu Detailment Order issue atanga ni 30 ral hmain thehluh tur a ni.
18. Survey hna dang thawh dan tur chungchangah hnathawh tur ang zelin leh a tul dan angin Sorkar-in ruahmanna a siam thei ang.
19. Survey Firm-te hi an monthly performance report siam a ni anga, hei hi uluk taka monitor-in an performance hi teh a ni ang. Monthly performance report-hi excellent/good/poor/very poor a grading pek tur anni ang. Survey Firm-te performance thla ruk chhunga grading poor a nih reng chuan an hnathawh tur hold sak an ni ang. Firm-te profile hi mipui hmuh theih turin website ah dahchhuah vek an ni bawk ang.
20. Khawpui leh thingtlanga ram teh reng rengah a diltu in kal leh haw na man a tum tur a ni a, a diltute hi pakhat aia an tam chuan kal leh haw man hi a in zatin an in chawi sem theuh tur a ni.
21. Ei leh in bakah riahna man pek a ngaih chuan a diltu in a chawi tur a ni a, a diltu hi pakhat aia an tam chuan a inzatin an in chawi tawm tur a ni

22. Ram teh tur hmun hma tihfai reng reng hi a diltute tih tur a ni a, a tihfai man a awm a nih pawhin a diltu tum tur a ni, a diltu hi pakhat aia an tam chuan a inzatin an in chawi tawm tur a ni.
23. Sub-town leh thingtlang survey firm te office awmlohna a ram teh reng reng chu kal man maxi-cab rate in a diltu in a(an) chawi tur a ni. Chaw leh riahna man an tum bawk tur a ni. (Rs. 200/- per meal and Rs. 1000/-per night for accommodation).
24. Ram tehna man hrang hrang te chu sawrkar in a bituk ang zel a ni ang a. A tul dan angin tihdanglam theih a ni ang.

Sd/-VANLALMAWIA

Secretary to the Govt. of Mizoram

Dated Aizawl, the 3rd February, 2025.

Memo No. D.12019/1/2022-REV

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Copy to :

1. Secretary to the Governor of Mizoram.
2. Commissioner & Secretary to Chief Minister, Mizoram.
3. P.S. to Speaker/Ministers/ Dy. Speaker/Minister of State/ Leader of Opposition/Govt. Deputy Chief Whip/Vice-Chairman, State Planning Board.
4. Sr.PPS to Chief Secretary, Mizoram
5. All Administrative Head/ Head of Departments, Mizoram.
6. Accountant General, Mizoram.
7. Controller, Printing & Stationeries, Govt. of Mizoram with 2 (two) spare copies for publication in the Mizoram Gazette.
8. All Treasury Officers, Mizoram.
9. All Empanelled Survey Firms concerned.
10. Web. Manager for necessary action
11. Guard File.


(LALHRUAI TLUANGA)

Under Secretary to the Govt. of Mizoram

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